



TREASURER'S REPORT
DSA PTSA GENERAL MEETING
FEBRUARY 23, 2022

Summary of Revenue and Expenses – JANUARY and FEBRUARY 2022

Balance Forward - Per Reconciliation	\$22,897.79
Total Receipts (Member Hub Deposits)	\$17.78
Gross Operating Balance before Expenses	\$22,915.57
Less Total Expenses (Bank Fee, Checks 2984, 2986, 2987, 2988)	(\$4,404.51)
<i>Net Operating Balance before Restricted Funds</i>	\$18,511.06
Less Total Restricted Funds (Administrative Expenses, Reflections Awards Pam Allen Carryover, Approved Depart. Grants, Teacher Appreciation, Reserve)	(\$14,415.00)
<i>Operating Balance Less Restricted Funds</i>	\$4,096.06

Submitted by: Siobhan Whitlock, Treasurer

Membership

- **248 members** as of 2/21/22. Owe \$15.00 to Georgia PTA for 4 new members.
 - eCheck to GA PTA on 9/24/21 for 231 members, 10/23/21 for 7 members, and 12/8/21 for 6 members.

Account Balance as of February 21st **\$18,511.06** (Bank of America)

- Outstanding Checks: **Check 2985 to High Museum of Art \$450.00**
- February Deposits: \$17.78
 - **Member Hub Payouts on 2/4 (\$ 9.14) and 2/18 (\$8.64)**

Compliance

- Region 2 Council Dues, Reflections Donation, Scholarship Fund submitted 9/13/21. **Cleared 9/30/21.**
- 2020-2021 Audit/Financial review submitted to GA PTA 9/30/21. **Approved by GA PTA 10/7/21**
- IRS 990-N submitted to Georgia State PTA by 11/7/21. **Approved by GA PTA 11/10/21**
- Insurance renewal paid on 9/13/21. **Effective 9/15/21.**
- Account reconciliation completed monthly and verified by DSA PTSA Secretary. **(September-January)**
- Complete GA State Incorporation renewal by **March 31st.**

Key Activities and Updates

- Supported Teacher Professional Development – SCAD Summer Workshop. **September 2021**
- Purchase of US News Plaque – 2021 Best High Schools. **September 2021**
- School Beautification - Picnic Tables. **October 2021**
- Executive Committee review of Department Grant Requests. **Nov 2021**
- Stripe Reader Purchase for In-Person Sales. **Nov 2021**
- Winter Teacher and Staff Appreciation Gifts. **Dec 2021**
- GA Gives Event: **101 Donations - \$8,259.30**
 - **Deposits \$6,459.00** on 12/10 and **\$1550.80** on 12/27
- Approvals and notification to faculty on funding amounts for approved grants. **Jan 2022**
- National Latin Exam Fees. **Jan 2022**
- Reading Bowl Books. **Feb 2022**
- High Museum of Art – Obama Portraits Field Trip. **Feb 2022**
- Musical Rights for DSA April 2022 Musical. **Feb 2022**
- Parchment Transcript Services renewal. **Feb 2022**
- Webhosting and Domain Registration Renewal. **Feb 2022**

Financial Questions/Concerns/Needs

- Reflections awards – Disburse checks to winners.
- Charter Bus payment processing for Show Choir Competition.
- Order checks.

Submitted by: Siobhan Whitlock, Treasurer

Checks Disbursed – 2021-2022 School Year

- 2971 - \$150.00 for Audit Services – Ebony Ramey
- 2972 - \$112.20 for Teacher Breakfast – Kate Garay
- 2973 - \$107.19 for Audit Supplies – Siobhan Whitlock
- 2974 - \$1312.50 for Back2School Event: King of Pops – Lee Ann Else
- 2975 - \$1100.00 for Back2School Event: Catering – The Art of Catering
- 2976 - \$103.95 for Printing of Donation and Membership Forms – Patricia Richmond
- 2977 - \$645.00 for US News Plaque Reimbursement – Siobhan Whitlock
- 2978 - \$565.00 for AIM Insurance Renewal Reimbursement – Siobhan Whitlock
- 2979 - \$250.00 for Region 2 Council Dues, Reflections Donation, Scholarship Donation
- 2980 - \$100.00 SCAD Summer Workshop Reimbursement – Nicole Jacobs Licht
- 2981 - \$1500.00 School Picnic Tables Reimbursement – M. Marion-Landis
- 2994 - \$343.00 Reimbursement for Quickbooks Renewal and Stripe Readers – Siobhan Whitlock
- 2995 - \$132.20 Reimbursement for Winter 2021 Teacher Appreciation – Barrie Herman
- 2996 - \$994.52 Reimbursement Winter 2021 Teacher Appreciation Gifts – Kate Garay
- 2982 - \$450.00 High Museum of Art Obama Portraits Field Trip Deposit
- 2983 - \$434.00 Reimbursement for National Latin Exam Fees – S. Galatioto-Ruff
- 2984 - \$2810.00 Music Theatre International (musical rights)
- 2985 - \$450.00 High Museum of Art Obama Portraits Field Trip final payment
- 2986 - \$503.64 Reimbursement for Reading Bowl Books – N. Roohi
- 2987 - \$890.00 Parchment (Transcript Services)
- 2988 - \$185.87 Reimbursement for Webhosting and Domain Registration Renewal – S. Whitlock

DSA PTSA

Budget Overview: 2021-2022 Budget - FY21 P&L

September 2021 - September 2022

	Actuals as of 2/18	
Revenue		
ENRICHMENT FUND REVENUE	10,000.00	9,258.25
CONCESSION REVENUE	0.00	0.00
OTHER REVENUE (GA Gives)	5,000.00	8,259.30
OTHER REVENUE (Amazon, Publix, BoxTops, Open Donation)	2,000.00	1,953.54
PTSA MEMBERSHIP REVENUE (300 estimated)	1,500.00	1,240.00
SPIRIT WEAR REVENUE	1,000.00	679.93
Square Income	0.00	5,761.55
Pam Allen Carryover	1,000.00	1,000.00
TEACHER APPRECIATION FUND	2,000.00	1,995.93
Total Revenue	\$ 22,500.00	\$ 30,148.50
Expenditures		
ADMINISTRATIVE		
Audit and Accounting	400.00	332.19
Bank Charges	300.00	75.00
Insurance	575.00	565.00
Merchant Fees (credit card fees, subscription renewals)	500.00	456.87
Office Supplies	200.00	103.95
Membership Fees (Arts Schools Network)	425.00	0.00
PTA Dues (to National and Georgia - 300 estimated)	1,125.00	930.00
Registration Fees (TOY banquet, PTA Council fee, etc.)	350.00	250.00
Total ADMINISTRATIVE	\$ 3,875.00	\$ 2,713.01
AWARDS & SCHOLARSHIPS		
Pam Allen	1,000.00	0.00
Reflections (Awards and Fees)	400.00	400.00
SPA Banquet and Volunteer Award	150.00	0.00
Teacher/Support Person of the Year	350.00	0.00
Tim Redovian Fund, Other Awards/Scholarships	250.00	645.00
Total AWARDS & SCHOLARSHIPS	\$ 2,150.00	\$ 1,045.00
PROJECTS		
Department Grants	6,000.00	9,818.64
Events and Other Projects: (Film License, Senior Gifts, Premiere Weekend, Fringe Festival, Musical, Dark Knight etc)	4,500.00	7,734.70
Parchment Subscription	850.00	890.00
Publicity	200.00	0.00
School Improvement	675.00	0.00
SPA Banquet	500.00	0.00
Teacher/Staff Meals- Teacher Appreciation/Conferences	1,500.00	1,126.72

Premiere Weekend		0.00		0.00
SPA Dance		250.00		0.00
PSAT/AP Testing		2,000.00		434.00
Total PROJECTS	\$	16,475.00	\$	20,004.06
Total Expenditures	\$	22,500.00	\$	23,762.07